

Personal Qualities

By Linda Blake Smith

Personal qualities are personal characteristics of an individual. They are what make up one's personality. They help a person get along in a new situation. For example, dependability and patience are qualities that employers would like a good worker to have. Other qualities employers value are: honesty, assertiveness, flexibility, problem solving, friendliness, intelligence, leadership, enthusiasm, and a good sense of humor.

Most employers want people who are dependable and who get along with others. Though skills are important, an employer will select new employees based on their personal qualities as well.

Questions for discussion:

1. What personal qualities do you have that will make an employer choose you?
2. Why do you think good personal qualities are important in a job?
3. If you are an employer, what personal qualities will you look for?